

F. No. A.22020/07/2015-D
Government of India
Ministry of Health & Family Welfare
Directorate General of Health Services
(Central Drugs Standard Control Organization)
FDA Bhawan, Kotla Road,

New Delhi. Dated the 2nd November, 2015

Sub:-Engagement of one Technical Data Associate (Security) in the Office of CDSCO at New Delhi on contractual basis- applications regarding.

The CDSCO(HQ), FDA Bhawan, Kotla Road, Near Mata Sundari College, New Delhi requires one Technical Data Associate (Security) purely on contractual basis initially upto 31.12.2015. The office has a huge public interface. In order to regulate the daily visitors to this office for facilitating/regulating the entry of visitors including those having appointment with officers, an officer of the level of Deputy Superintendent of Police having retired from Delhi Police/IB/CBI/R&AW is required to be engaged at the total remuneration of Rs. 25,000/- per month.

2. The duly filled applications in the prescribed Format as given below with relevant testimonials including copy of PPO shall reach by mail CDSCO's website (admncdscoghq@gmail.com) or by hand to this office on or before **12.11.2015 by 05:00 P.M.** The interview call will be given by email/mobile it is, therefore, essential to give email address/mobile number mentioning on the top of Application Form/envelop "Application for engagement of TDA (Security).

Encls: Proforma for application

sd/-
(U.S. Mehta)
Deputy Director Adm. (D)

Post applied for TDA (Security)

PROFORMA FOR APPLICATION

Name

Father's Name

Date of Birth

Marital Status

Proficiency in Languages

Address for Correspondence

Present

Permanent

Telephone No. _____ (O), _____ (R), _____ (M)

Email:

Educational Qualification

Degree/ Examinations	Year	Board/ University	Subjects/ Specialization	% of marks

Proficiency in computer Details of course/training undertaken

Experience

Declaration

I hereby declare that the information given above is true to the best of my knowledge and belief and nothing has been suppressed there from.

Signature

Date
Place