

**Immediate**

No. A.32029/01/2018-D  
Government of India  
Directorate General of Health Services  
Central Drugs Standard Control Organisation

New Delhi, dated the 7<sup>th</sup> March, 2018

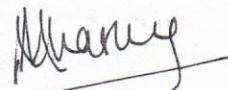
**Office Order**

**Subject : Setting up of Public Relation Office at CDSCO(HQ) - regarding**

It has been decided to set up a Public Relation Office at CDSCO(HQ) to be headed by Shri Sunil Kulshreshtra, Assistant Drugs Controller (India), with Shri Sanjay Aggarwal, Drug Inspector and Ms. Vibha Sharma, Asstt. Drug Inspector. This office shall be located behind the existing Reception of CDSCO, FDA Bhavan and will function from 10.00 AM to 5.30 PM on all working days. The office shall directly report to DCGI.

This Public Relation Office shall act as 'Single Window' for disposal of grievances of Stakeholders and shall also provide information to the innovators regarding regulatory requirements for commercialisation of their products and provide clarifications pertaining to Drugs & Cosmetics Act, 1940 and Rules made thereunder. This office shall also guide, assist and handhold investors in various phases of business life cycle as per the existing focus on 'Invest India/Make in India'.

Those visiting the Public Relation Office shall not require any prior appointment. All concerned DDC(I)s/ADC(I)s of all Divisions of CDSCO HQ shall provide requisite information to PRO as and when it is sought.



( Arun Sharma )  
Director (Admn.)

Shri Sunil Kulshreshtra, ADC(I), Sh. Sanjay Aggarwal, DI and Ms. Vibha Sharma, ADI

c.c. to :

1. JDC(VGS)/JDC(KBR).
2. All DDC(I)s/ADC(I)s at CDSCO(HQ)
3. O/o DCGI/PPS to JS(R)/PPS to AS & DG, CGHS.
4. Web portal of CDSCO.
5. DDA(D)/Guard file.